

# CAMP ENCOURAGE PREVENTION PLAN

June 9, 2020



Camp Encourage is committed to maintaining safety for our campers, staff, volunteers, and families. As we transition back to gathering together, to the greatest extent possible, we will employ maximum preventative measures to protect our camp community outlined within this plan, as recommended by the CDC, local health departments, and the American Camp Association (ACA).

*The plan will be adjusted as new information is and as recommendations are released. Leadership will consistently review this plan to make sure it is feasible and can be carried out regularly.*



## COMMUNICATION, HEALTH SCREENING, AND PREVENTING COVID-19 INFECTIONS

- Staff and volunteers will receive communication on all preventative measures for full awareness of the plan.
- Parents / Legal guardians of campers will receive documentation to explain rules and guidelines for campers to follow during their time at camp.
- Parents / Legal guardians of campers will receive information on the precautions and procedures that will be implemented to minimize the risk of COVID-19 exposure.
- Safety measures will be reviewed with campers shortly after arrival to camp.
- Visual reminders will be placed throughout the cabin and campgrounds to remind campers about handwashing, social distancing, etc.).
- Staff, campers, and volunteers will be prescreened prior to camp.
- Staff, campers, and volunteers will be screened upon arriving to camp.
- Proper ventilation within a space will be maximized for fresh air intake or natural ventilation via screened windows and doors.
- Outdoor activities will be held as often as feasible.
- Campers, staff, and volunteers will be encouraged to wear cloth face coverings during indoor activities when maintaining physical distancing is not feasible due to area limitations. However, because social distancing will be greatly encouraged, it is our hope that the use of masks will not be required. That said, should individuals prefer the use, masks will be available.
- Those working as health staff will monitor symptoms and health-related comments, making rounds frequently. If anyone shows symptoms of any illness, a temperature check will be performed respectfully as well as in accordance with any applicable privacy laws or regulations and the individual will be isolated until an adult can take him or her home. In such an event, those within that setting or group will be relocated and the area will be disinfected, following the directions of the county health department.
- Drinking fountains will be used for filling water bottles only.



## FACILITIES MANAGEMENT

- The same staff and volunteer members will be assigned to a cabin throughout the program (versus rotating).
- Cabin access will be limited only to individuals who reside in that cabin. Visitors and parents entering the cabin at drop off and pickup periods in the residential spaces will be avoided.
- Upon entering a cabin, each individual will wash his or her hands with soap and water for at least 20 seconds or will use hand sanitizer containing at least 60% alcohol.
- Staff and volunteers will support campers to keep personal belongings organized and separate from other campers' belongings.
- Bathroom use will be staggered.
- When possible, at least six feet of space will be created between beds. If utilizing head-to-toe orientation, four feet of space between beds will be created.

## FOOD SERVICE AND OTHER DELIVERIES

- Prior to entering the dining hall, each individual will wash his or her hands with soap and water for at least 20 seconds or will use hand sanitizer containing at least 60% alcohol.
- Social distancing will be maintained while dining.
- Doors will remain open to prevent repeated door touching.
- Food service will be adjusted (a buffet will likely no longer be used; rather, individual plates will be served from a service window).

## CLEANING AND DISINFECTION

- High touch surfaces including door handles, sink handles, toilets, showers, and restrooms will be sanitized on a continuous basis throughout the day.
- Spaces and materials will be thoroughly sanitized between group usage.
- The amount of shared supplies and equipment will be limited by providing each participant his or her own (i.e. art supplies) for the duration of camp, when feasible.
- Antibacterial soap will be provided in cabins, dining hall, bathrooms and any space where hands are washed.
- Playground equipment will be avoided. If a camper needs playground equipment for a sensory break or other need, it will be cleaned prior to and following usage.
- Sanitation materials (hand wipes, cleaning wipes, hand sanitizer) will be provided for all volunteers and in all spaces utilized.

## CAMPERS AND STAFF

- Groups will be organized into the smallest practical sizes and to the extent possible, groups will be kept consistent throughout the camp program. There will be a maximum of **ten** people per space at a time. *(This number will be adjusted according to local and state guidelines)*
- To the extent possible, mixing between groups will be minimized.
- Non-essential visitors will be restricted into camp as much as possible. This may include deliveries, vendors, volunteers, parents and family members, and Board members.

## ARRIVAL AND DEPARTURE

- A drop off and pick up schedule will be created in which groups of campers are to be dropped off at camp / depart from camp at staggered timeframes.



- Parents / Guardians will be encouraged to designate only one adult (who is not at [higher risk for severe illness per CDC guidance](#)) to pick up and drop off campers.
- Upon arrival to camp:
  - At this time, individuals entering the cabins will be limited to those residing inside. Although special allowances may be made for first time campers or others struggling with the transition, the adult dropping off the camper should do so in the designated location and either
    - remain inside his or her vehicle or
    - check in at the table located outside of the cabin.
  - Baggage will be disinfected using wipes, giving special attention to the handles and other non-porous portions.
  - Campers will wash hands with soap and water for 20 seconds or use alcohol-based hand sanitizer containing at least 60% alcohol
  - Each camper will have his or her temperature checked, respectfully, as well as in accordance with any applicable privacy laws or regulations.

### **PERSONAL PROTECTIVE EQUIPMENT PLAN FOR CAMP STAFF**

- Necessary PPE will be available near workstations in the camp where they will be used. This includes: N95 Respirators, Disposable gowns, Disposable gloves, eye protection (and facemasks, as needed).
- Face masks will be readily provided by the camp and worn by counselors and staff whenever interacting with others outside their groups at a distance closer than six feet.
- Staff and volunteers will be trained to correctly don, doff, maintain, and dispose of PPE and face masks relevant to respective level of protection.

### **PARENT SUPPORT**

- Please take temperatures of all family members before bedtime and first thing in the morning prior to arriving to camp.
- Should anyone in your family travel to areas of high exposure or if any family member shows signs of illness such as flu-like symptoms, coughing, headache, chills or fever, campers should remain at home in isolation. Do not send campers with any kind of illness, cold, or flu. With fever, seek medical advice immediately.

### **IF CAMP ENCOURAGE EXPERIENCES A CONFIRMED OR SUSPECTED CORONAVIRUS**

- An established isolated health area will be available to accommodate anyone showing symptoms that also provides adult supervision. The supervising adult will use standard and transmission-based precautions when supervising a sick person.
- If we do have an infection, or suspected infection at camp, we will notify the local county health department.
- Families, faculty, and Board members will be notified of a confirmed case and the plan of action while maintaining confidentiality as required by the Americans with Disabilities Act (ADA).
- Recommendations of the local health department will be followed for a confirmed or suspected coronavirus. This may include closing off the areas used by any sick person and waiting 24 hours before the area is cleaned or disinfected to reduce the risk to those cleaning.