HELPFUL INSTRUCTIONS ON HOW TO ADD AN ADDITIONAL REGISTRATION FOR AN OVERNIGHT CAMP SESSION OR CONNECTIONS OUTING

1. Log in to [https://campencourage.campbrainregistration.com/](https://campencourage.campbrainregistration.com/)

2. Click “View details”. If your camper attended in a prior year, please be sure to select “view details” for (the current year).

3. Click “add campers, sessions, and options.”

4. Select “CONTINUE.”

5. Select the camper that you wish to add more session/s for and follow all remaining prompts. You will be able to select future camps and Connections activities (within the current year) and select “add to cart” to process each.

6. Select the session(s) for which you would like to register your camper.

7. Click “add to cart.”

8. Be sure to indicate whether your child is a camper with ASD or a Peer Model applicant and select “add to cart” once more.

9. Click “continue.”

10. This will bring you a page to complete your camper's forms. If you have already submitted an application and are simply adding / changing your session registration, your forms will have already been completed. Should this be the case, your household form will show “completed.” Your application and medical form will show “submitted.” IF, either of these are incomplete, you will need to finalize the missing information before proceeding.

11. Once all forms are completed or submitted, click “continue.”

12. Review before submitting, then click “submit application” at the bottom of the page.

13. On the final page, you can either click “return home” to add sessions for another camper OR select “view details” to add a photo of your camper(s).

Should you have questions, Aimee will be happy to help at 816.830.7171 or agorrow@campencourage.org.